

THE GOWRIE (QLD) INC

CLOTHING FOR STAFF

CONSIDERATIONS:

QIAS	Principle 5.5 and 7.2
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POLICY STATEMENT:

It is important that staff dress appropriately and safely when working with The Gowrie (Qld). As Early Childhood Educators dressing appropriately promotes and advocates for the professionalism of our career and also demonstrates to families the level of respect and commitment we have in our role and therefore the level of care we will provide their children.

RELEVANT FORMS/MATERIAL:

- ***Sun Protection Policy***
- ***Occupational Health and Safety Policy***
- ***Kindergarten Staff Handbook***

SOURCES:

- Cancer Council Australia
<http://www.cancer.org.au/cancersmartlifestyle/SunSmart.htm>
- Queensland Health Website
<http://www.health.qld.gov.au/sunsafety/workplaces/default.asp>
- Workplace Health and Safety Queensland Website
<http://www.deir.qld.gov.au/workplace/publications/index2.htm>

REVIEWED: July 2010

Date to be Reviewed: July 2011

IMPLEMENTATION:

WHAT YOU SHOULD DO TO MAINTAIN A PROFESSIONAL IMAGE AND PERSONAL HEALTH AND WELLBEING

All Staff are required to:

- Wear broad brimmed hats that shade face and neck while outdoors with children and promote sun safe protection for staff own well being as well as a role model for children and families.
- Wear tops that cover the shoulders and upper arms, singlets are not acceptable to be worn in the work environment. Length of tops must promote a professional image and must cover the midriff, including when bending and stretching, throughout your normal work tasks. Please be mindful of imaging and wording on clothing also.
- Wear suitable footwear (ie closed in flat shoes, sandals) while working indoors in a contact situation with children.
- Wear suitable footwear outdoors, except in specific situations e.g in the sandpit when bare feet might be more appropriate
- Wear shorts that are of mid thigh length and when bending and stretching throughout your normal work tasks are not revealing.
- Leggings are only to be worn when adequate covering is worn over them, to at least mid thigh length.
- Jeans are able to be worn only if in good condition, no fraying, holes etc are accepted. Tracksuit pants are unacceptable and hipster jeans or low riding pants must not show underwear when undertaking normal tasks involved in your job role.
- Cover all tattoos properly; they are not able to be visible to children and families.
- Avoid wearing obtrusive jewelry that might catch on children's clothing etc
- Piercings are to be limited to ear piercings (2 in number) and others are to be removed during work hours or covered, this is inclusive of tongue rings. It is recommended that with ear piercing, small sleepers or studs be worn to reduce the risk of children pulling on them and causing injury.

Note 1: Thongs, slip on shoes and Crocs are not appropriate as they do not give the foot good support, offer no protection to the foot and may be a danger when needing to move quickly.

If staff are not compliant with the clothing policy on commencing their day at the work place, they will be directed to meet the policy guidelines.